

# CERTIFICATE OF INCORPORATION STOCK CORPORATION

Office of the Secretary of the State

**MAILING ADDRESS:**

Commercial Recording Division  
Connecticut Secretary of the State  
P.O. Box 150470  
Hartford, CT 06115-0470  
860-509-6003

**DELIVERY ADDRESS:**

Commercial Recording Division  
Connecticut Secretary of the State  
30 Trinity Street  
Hartford, CT 06106  
860-509-6003

Space For Office Use Only

Filing Fee: See cover letter

Make Checks Payable To "Secretary of the State"

Please contact the Department of Revenue Services or your tax advisor as to any potential tax liability relating to your business.

**1. NAME OF CORPORATION:**

**2. TOTAL NUMBER OF AUTHORIZED SHARES:** \_\_\_\_\_

**If the corporation has more than one class of shares, it must designate each class and the number of shares authorized within each class below**

Class	Number of shares per class

**3. TERMS, LIMITATIONS, RELATIVE RIGHTS AND PREFERENCES OF EACH CLASS OF SHARES AND SERIES THEREOF PURSUANT TO CONN. GEN. STAT. SECTION 33-665:**

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**4. APPOINTMENT OF REGISTERED AGENT: (Please select only one A. or B.)**

Print or type name of agent:

**A. Individual's Name:**

Business address: (P.O. Box is unacceptable)

Residence address: (P.O. Box is unacceptable)

**B. Business Entity:**

Address: (P.O. Box is unacceptable)

**Acceptance of appointment**

\_\_\_\_\_  
**Signature of agent**

**5. OTHER PROVISIONS:**

**6. EXECUTION:**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

**Certificate must be signed by each incorporator.**

<b>PRINT OR TYPE NAME OF INCORPORATOR(S)</b>	<b>SIGNATURE(S)</b>	<b>COMPLETE ADDRESS(ES)</b>

**INSTRUCTIONS FOR COMPLETION OF THE CERTIFICATE  
OF INCORPORATION STOCK CORPORATION**

Instructions

1. **NAME OF CORPORATION:** Please provide the name of the corporation. The name of the corporation must contain one of the following designations: corporation, incorporated, or company, or the abbreviation corp., inc. or co., or words or abbreviations of like import in another language. The name must also be **distinguishable** from other business names on the records of the Secretary of the State.
2. **TOTAL NUMBER OF AUTHORIZED SHARES:** Please provide the total number of shares the corporation is authorized to issue. Corporations must pay a minimum franchise tax of \$150 dollars for authorizing up to 20,000 shares at the time of incorporation. If the number of shares authorized is greater than 20,000, the franchise tax is calculated based on a sliding scale set forth in section 33-618 as amended. If the corporation seeks authority to issue more than one class of shares, it must clearly designate each class in the block labeled Class and the corresponding number of authorized shares in each class in the block labeled Number of shares per class.
3. **TERMS, LIMITATIONS, RELATIVE RIGHTS AND PREFERENCES OF EACH CLASS OF SHARES AND SERIES THEREOF PURSUANT TO CONN. GEN. STAT. SECTION 33-665:** Please set forth all information required by section 33-665 as amended for each class of stock authorized in item number 3.
4. **APPOINTMENT OF REGISTERED AGENT:** The corporation may appoint either a natural person who is a resident of Connecticut; a Connecticut corporation, limited liability company, limited liability partnership, or statutory trust; or a foreign corporation, limited liability company, limited liability partnership or statutory trust which has procured a certificate of authority to transact business in Connecticut. Please note the following: if the agent being appointed is a natural person, that person's business address must be provided under the heading business address. Their residence address under the heading Residence address; if the agent appointed is a business, it must provide its principal office address under the Business address heading; the agent must sign accepting the appointment in the space provided; the signatory must print their name and the capacity under which they sign if signing on behalf of a business; **the corporation may not appoint itself as its registered agent** and; all addresses must include a street number, street name, city, state, postal code.
5. **OTHER INFORMATION:** Please present in the space provided or on an attachment any information which a stock corporation is permitted but not required to provide.
6. **EXECUTION:** The document must be executed by one or more incorporators, each of whom must provide an address containing a street and number, city, state and a postal code. The execution constitutes legal statement under the penalties of false statement that the information provided in the document is true.



SECRETARY OF THE STATE  
30 TRINITY STREET  
POST OFFICE BOX 150470  
HARTFORD, CT 06115-0470

## INCORPORATION OF A CONNECTICUT STOCK CORPORATION

We are pleased to enclose forms to incorporate and organize a stock corporation in the State of Connecticut. Enclosed you will find a Certificate of Incorporation form and an Organization and First Report form. The fees for filing these forms are \$200.00 to file the Certificate of Incorporation, which includes a \$150.00 minimum franchise tax\*, and \$75.00 to file the Organization and First Report. The Organization and First Report must be filed within 30 days of the date on which the corporation holds its organization meeting. Before filing the forms described above, you may reserve the name you wish for your corporation.\*\* If a name reservation is submitted for filing, it would be prudent to wait until after a confirmation of filing has been issued to file incorporation documents.

*The filing of the above referenced documents represent the bare essentials of incorporation in Connecticut. There are many other considerations to take into account when forming a corporation. For this reason, we recommend that an attorney and/or other competent advisor be consulted. Please contact the Department of Revenue Services or your tax advisor as to any potential tax liability relating to your business.*

**PLEASE MAKE CHECK PAYABLE TO:**

**CONNECTICUT SECRETARY OF THE STATE**

\*The minimum franchise tax must be paid by corporations, which authorize 20,000 shares or less upon incorporation. Corporations which authorize more than 20,000 shares must pay a franchise tax calculated on a sliding scale as follows: \$.01 per share up to and including 10,000; \$.005 per share up to and including 100,000; \$.0025 per share up to and including 1,000,000; \$.002 per share in excess of 1,000,000.

\*\*The fee to reserve a corporate name for 120 days is \$30.00.

See enclosed form instructions for more specifics filing details.