

# CERTIFICATE OF AMENDMENT NONSTOCK CORPORATION

Office of the Secretary of the State

**MAILING ADDRESS:**

Commercial Recording Division  
Connecticut Secretary of the State  
P.O. Box 150470  
Hartford, CT 06115-0470  
860-509-6003

**DELIVERY ADDRESS:**

Commercial Recording Division  
Connecticut Secretary of the State  
30 Trinity Street  
Hartford, CT 06106  
860-509-6003

**Space For Office Use Only**                      **Filing Fee: \$10.00**                      **Make Checks Payable To "Secretary of the State"**

**1. NAME OF CORPORATION**

**2. THE CERTIFICATE OF INCORPORATION IS (check A, B or C)**

\_\_\_\_\_ **A. AMENDED**

\_\_\_\_\_ **B. RESTATED**

\_\_\_\_\_ **C. AMENDED AND RESTATED**

The restated certificate consolidates all amendments into a single document.

**3. TEXT OF EACH AMENDMENT / RESTATEMENT**

(Please reference an 8 1/2 X 11 attachment if additional space is needed)

**4. VOTE INFORMATION (check A, B or C.)**

\_\_\_\_\_ **A. The Amendment was duly approved by the members in the manner required by sections 33-1140 to 33-1147 of the Connecticut General Statutes, and by the Certificate of Incorporation.**

\_\_\_\_\_ **B. The Amendment was duly approved by the incorporators and member approval was not required.**

\_\_\_\_\_ **C. The Amendment was duly approved by the board of directors and member approval was not required.**

**5. EXECUTION**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

<b>Print or type name of signatory</b>	<b>Capacity of signatory</b>	<b>Signature</b>

**COMPLETING A CERTIFICATE OF AMENDMENT  
FOR A NONSTOCK CORPORATION**

*ANY QUESTIONS CONCERNING COMPLETION OF THIS FORM OF THE AMENDMENT  
PROCESS SHOULD BE DIRECTED TO THE CORPORATION'S OWN COUNSEL.*

Instructions

1. **NAME OF CORPORATION:** Please provide the complete name of the corporation as it currently appears on the records of the Secretary of the State. Note: If the corporation is adopting a new name, such new name must be set forth in item number 3 on the form.
  
2. **THE CERTIFICATE OF INCORPORATION IS (check A, B or C):** Please place a check next to the appropriate function. Note: If the Certificate of Incorporation is either Restated or Amended and Restated, each element of the corporation's Certificate of Incorporation must be set forth in item number 3 or on a referenced attachment.
  - A. **Amended Only:** Check this block only if the company's Certificate of Incorporation is being amended. Example: the company's name is being changed.
  
  - B. **Restated Only:** Check this block only if the provisions of the original Certificate of Incorporation as supplemented and amended, are merely being restated so that the effective provisions of the Certificate of Incorporation are integrated into one document. There cannot be any discrepancy between the above mentioned provisions and the provisions being restated.
  
  - C. **Amended and Restated:** Check this block only if the Certificate of Incorporation is being amended and every article of the original Certificate of Incorporation, as supplemented and amended, are integrated into one document.
  
3. **TEXT OF EACH AMENDMENT / RESTATEMENT:** Please provide the full text of each amendment and/or a complete expression of the certificate of incorporation being restated. If you intend to change the corporation's name by way of an amendment, you may wish to reserve the new corporation name to ensure its availability at the time of filing. The fee to reserve a corporate name for 120 days is \$30.
  
4. **VOTE INFORMATION (select A, B, or C):** Please choose and complete A if a member vote was required and taken. Select B if the amendment, amendment and restatement or restatement was approved by the incorporators without the need for member approval. Select C if amendment, amendment and restatement or reinstatement was approved by the board of directors without the need for member approval.
  
5. **EXECUTION:** The document must be executed by an authorized official of the corporation. That person must print or type their name, state the capacity under which they sign and provide a signature. The execution constitutes a legal statement under the penalties of false statement that the information provided in the document is true.